

Notre Dame Academy
610 Maryhill Drive
Green Bay, WI 54303
(920)429-6100 Phone
(920)429-6168 Fax

Guest Pass Application

In response to necessary increases in school security, we have found it necessary for Notre Dame Academy to establish a protocol for admitting non-Notre Dame students to dances. **When all information has been completed, please return this form to the main office at Notre Dame Academy by Friday, April 10, 2015.** Thank you for your cooperation.

Notre Dame Student Information

Event: **ACADEMY BALL**

Date of Event: **Saturday, April 25, 2015**

Notre Dame Student Name _____

Notre Dame Student Parent/Guardian Signature _____

Guest Information

Guest Name _____ Birth Date _____ Age _____
First MI Last

Guest School ID Number _____

Emergency Contact Name _____ Phone _____

Guest School _____ School Phone _____ Grade _____

Guest Administrator Signature (High School Only) _____

Position/Title of Administrator _____

Is this student in good standing with your school and able to attend your after-school activities? YES NO

Guest's Parent/Guardian Signature _____

Instructions:

1. Forms must be signed by non-Notre Dame student's school administrator before a ticket can be purchased. If they are not a high school student, a parent signature is required.
2. A Notre Dame student may bring only ONE guest to a Notre Dame event.
3. No middle school students or young adults over 20 will be allowed to attend.
4. Present the completed guest pass to the main office by _____.
5. Pick up approved lower section of guest pass form in the main office three days after form is submitted.
6. Use approved lower section of guest pass form to pick up non-Notre Dame tickets.
7. No guest tickets will be sold at the dance.
8. Notre Dame student must be present with guest upon entrance to dance. **All guests entering the dance must have a picture ID.**

FOR OFFICE USE ONLY

Notre Dame Student Name _____

Guest Name _____

Guest School _____ Grade Level _____

Guest School ID Number _____ May purchase a ticket for: **2015 ACADEMY BALL**

Signature _____ Date _____